

**BOARD PROCEEDINGS**  
**June 23, 2015**  
**REGULAR JUNE SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Don Besch, Jack Plathe, Roger Tjarks and Pam Wymore.

Motion by Tjarks and 2<sup>nd</sup> by Besch to approve the agenda and the minutes of the previous meeting dated June 16, 2015. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Plathe to authorize the purchase of 4 Tough Book In Car Computers for the Sheriff's Department. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to approve the claims. Motion carried.

AMU	Srvs	1370.64	8
Algona Plumb & Htg	Srvs	126.00	1
AUS Des Moines MC Lockbox	Srvs	28.00	1
Brown's Shoe Fit Co	Supp	14.31	2
C H McGuiness	Srvs	126.29	1
City Dir.	Supp	152.00	1
City of Algona	Exp	14105.27	2
Crescent Elec Supply	Supp	140.26	1
ICIT	Membership	50.00	1
IOS	Supp	6609.90	3
ITsavvy LLC	Supp	11951.75	3
Keltek	Srvs	25374.82	1
Kmart	Supp	19.37	1
KRHC	Srvs	16.00	1
KC Sec Road	Fuel	134.94	1
KC Treas	Srvs	37.12	1
Marco Inc	Supp	21.46	1
S Nielsen	Exp	152.97	2
D Olson	Exp	140.88	1
Pocket Press	Exp	215.76	1
Response Technologies	Exp	25227.25	1
R Sewick	Exp.	11.32	1
Water Conn	Srvs	17.92	1
Verizon Wireless	Phone	61.18	1
Washburn	Srvs	75.33	1
Windstream	Srvs	133.10	1
<b>Grand Total</b>		<b>86313.84</b>	

Motion by Tjarks and 2<sup>nd</sup> by Wymore to approve the handwritten claim in the amount of \$6500 to Office Elements for the Kossuth County Auditor's Office. Motion carried.

The Board of Supervisors acknowledged the Safety Committee Meeting Minutes for June.

Kossuth County Local Letting  
 LFM-B690405—7X-55 Formal Bids (Bid Security: \$25,000)

Removal of existing 42'-0" x 30' C.C.S. Bridge, 45° R.A. Skew, non-monolithic piers & integral abutments. Located approximately 0.5 miles South of NW Corner Section 4, Burt Township, Kossuth County, Iowa.

Christensen Bros., Inc.	\$560,537.80
Graves Construction Co., Inc.	\$415,630.66
Merryman Bridge Construction	\$359,647.88

Kossuth County Local Letting  
 MSC-1-15 thru MSC-8-15 Formal Bids (Bid Security: \$37,500)

Maintenance Seal Coat project MSC-1-15 on P-30 from B-40 north 10.0 miles to B-19. Maintenance Seal Coat project MSC-2-15 on B-44 from P-16 from P-16 east 2.0 miles to P-20. Maintenance Seal Coat project MSC-3-15 on B-55 from P-30 east 3.0 miles to US Highway #169. Maintenance Seal Coat project MSC-4-15 on C-10 from P-30 east 3.0 miles to US Highway #169. Maintenance Seal Coat project MSC-5-

15 on B-63 from P-60 east 6.0 miles to Iowa Highway #17. Maintenance Seal Coat project MSC-6-15 on Summit Avenue from A-42 north 0.25 miles to the south City Limits in Bancroft. Maintenance Seal Coat project MSC-7-15 on A-21 from P-50 east 4.0 miles to US Highway #169. Maintenance Seal Coat project MSC-8-15 on P-66 from Iowa Highway #9 north 7.0 miles to A-16.

Blacktop Service Co. & Subsid. \$545,335.13

Motion by Tjarks and 2<sup>nd</sup> by Plathe to award the contract for the following project let on June 23, 2015; LFM-B690405--7X-55 Merryman Bridge Construction of Algona, Iowa for \$359,647.88 and further to approve and authorize the chair of the Board of Supervisors to sign contracts and bonds when the appropriate contract documents are returned to the Kossuth County Engineer. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to award the contract for the following project let on June 23, 2015; MSC-1-2015 thru MSC-8-2015 Blacktop Service Co. and Subsid. Of Humboldt, Iowa for \$545,335.13 and further to approve and authorize the chair of the Board of Supervisors to sign contracts and bonds when the appropriate contract documents are returned to the Kossuth County Engineer. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Besch to accept the recommendation of the planning and zoning commission and approve the request for a change of zoning submitted by Ron Baade, Algona, IA, to amend the zoning ordinance of Kossuth County by changing two parcels of land located in the Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 25, Section 25, Cresco Township from an A-1 Agriculture District to an I-1 Light Industrial District. The legal description of the land to be rezoned is as follows: Parcel 3 on a plat of survey recorded in the Kossuth County Recorder's Office as document 2011-2249 and the west 294 feet of the north 30 rods of the west half of the southwest quarter of section 25, T-95N, R-29W of the 5<sup>th</sup> P.M., Kossuth County, Iowa. The change in zoning will allow the parcels to be used for permitted uses in light industrial districts per Kossuth County Zoning Ordinance. Motion carried.

Discussion with Kossuth County Engineer was held.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to approve the Payment in Lieu of Taxes (PILOT) for Bancroft Low Rent Apartments in Bancroft. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to approve Resolution #06-23-15-01 which is the approval of the FY 15-16 Appropriations in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget. Motion carried.

**RESOLUTION  
06-23-15-01**

**Appropriations for FY 2015-2016**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the FY beginning July 1, 2015 in accordance with Section 331.434 sub section 6 Code of Iowa at 100% of the total budget.

BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1: The amounts itemized by department and by fund on the following schedule are hereby appropriated for the resources of each fund so itemized, to the department listed in the first column on the same line of the following schedule.

**2015/2016 Budget Expense Totals by Department**

01	Supervisors	461,850
02	Auditor	357,310
03	Treasurer	687,860
04	Attorney	418,930
05	Sheriff	2,436,918
07	Recorder	304,582
08	Custodian	212,375
11	Election Expense	146,200

20	Engineer	9,086,000
21	Veteran Affairs	118,394
22	Conservation	569,929
24	Weed Eradication	6,532
25	Human Services	10,700
28	Medical Examiner	46,000
31	District Court	65,281
33	Libraries	216,042
34	Historical Society	13,500
36	Ambulance Services	122,600
39	Relief for the Poor	65,795
40	Sanitarian/Zoning	97,583
41	Fair/4-H	32,000
48	Miscellaneous	66,855
51	Courthouse	605,700
52	Data Processing	307,658
60	Mental Health	1,207,858
66	Annex	19,500
73	Safety Coordinator	4,716
75	Nature Center Operations	31,380
76	Sheriff Special Funds	13,000
78	Planning & Zoning	1,500
99	Non Departmental	3,409,664

**Final Totals 21,144,212**

**2015-2016 Budget Expense by Fund**

01	General Basic	5,855,235
15, 18, 80	General Basic (Other)	68,000
02	General Supplemental	1,693,454
10	Mental Health	1,173,958
11	Rural Basic	2,847,565
20	Secondary Road	9,086,000
12, 14, 17, 23, 24	Other	120,000
30	Capital Projects	300,000

**Final Totals 21,144,212**

Section 2: Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department listed to make expenditures or incur obligations from itemized fund, effective July 1, 2015.

Section 3: In accordance with section 331.437 Code of Iowa, no department shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4: If at any time during the FY 15-16 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately so inform the board and recommend appropriate corrective action.

Section 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable department and officer Quarterly, or sooner as needed during the 15-16 Fiscal Budget Year.

Section 6: All appropriations authorized pursuant to this resolution lapse at the close

of business June 30, 2016.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted June 23, 2015.

ATTEST:

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Don McGregor, Chairman  
Kossuth County Board of Supervisors

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Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by McGregor to approve the additional Business Property Tax Credit that was previously denied on May 19, 2015 as presented by Judy Samp, Kossuth County Assessor. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the fireworks permits on file in the Kossuth County Auditor's Office. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to approve the travel fee of \$160 per day maximum of 3 day per week per contract payable to Berryhill payable by County Social Services. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve the lease for office space in the Kossuth County Courthouse Annex (Room 108) to Berry Hill Mental Health as prepared by Kossuth County Attorney, Todd Holmes. Motion carried.

Dona Nielsen was present to discuss the transition of the Mental Health Advocate employment to the county, effective July 1, 2015 and to invite Linda Higgins to come to the Board of Supervisors meeting July 1, 2015.

Drainage was held followed by Discussion with Kossuth County Auditor and Board Discussion and Committee Reports.

On motion adjournment was taken until July 1, 2015.

Attest:

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Amber Garman  
Kossuth County Auditor

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Don McGregor, Chairman  
Kossuth County Board of Supervisors